

## Littleborough Group Practice

Patient Participation Group Meeting Monday 3<sup>rd</sup> February 2014 at 6.45pm

### Agenda

Item No	Item	Lead								
1	Welcome introduction of new members and apologies for absence	PB								
2	Minutes of last meeting - 23 <sup>rd</sup> September 2013	KV								
3	Matters Arising <table border="1" data-bbox="375 1086 1204 1243"> <tr> <td>3.1</td> <td>PPG Terms of Reference</td> </tr> <tr> <td>3.2</td> <td>PPG Code of Conduct and Values</td> </tr> <tr> <td>3.4</td> <td>Progress on Telephone System</td> </tr> <tr> <td>3.5</td> <td>Practice Staff - Apprentices</td> </tr> </table>	3.1	PPG Terms of Reference	3.2	PPG Code of Conduct and Values	3.4	Progress on Telephone System	3.5	Practice Staff - Apprentices	KV/PB
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3.5	Practice Staff - Apprentices									
4	New Website/ Online services	KV								
5	Height of Reception	KV								
6	GP Appointments, Practice Nurse Appointments and DNA Data	KV								
7	PPG Membership of National Association for Patient Participation (NAPP) <a href="http://www.napp.org.uk">www.napp.org.uk</a>	KV/PB								
8	Clinical Commissioning Group Patient Involvement	AW								
9	Schedule of future meetings	KV/PB								
10	Any Other Business									